



City of Scottsdale  
Human Services Commission  
Special Meeting  
**SUMMARIZED MEETING MINUTES**

1:00 P.M., Tuesday, February 7, 2012  
Paiute Neighborhood Center  
6535 E Osborn Road, Building #9  
Scottsdale, AZ 85251

**Call to Order** 1:04 p.m.

**Roll Call**

PRESENT: Chair Steven Rosenberg, Vice-Chair Raoul Zubia, Commissioners: Katherine Weaver, Enid Seiden, Judy Keane, Dustin Thomas, Donald Nordlund

STAFF PRESENT: Bill Murphy, Michelle Albanese, Justin Boyd, Cindy Ensign, Phil Herskowitz, Lee Bene, Sheree Bouchee, Janie Wilkey

**1. Approval of the January 26, 2012 Minutes – Regular Meeting**

Approved 7-0. Commissioner Seiden moved to approve the January 26, 2012 Minutes. Commissioner Thomas seconded the motion.

**2. Conflict of Interest**

Chair Rosenberg reviewed requirements for declaration of conflict of interest before presentations began.

**3. Overview of CDBG and HOME Funding Process**

Michelle Albanese, Community Assistance Manager, provided an overview of the Community Development Block Grant (CDBG) program and the HOME Partnership Program and the City's process for allocating these funds.

**4. Public Hearing on Proposals Submitted for CDBG Funding**

Fourteen non-profit agencies presented their requests for funds and the Commission members asked follow-up questions as applicable. The agencies that presented were as follows:

**Public Services:**

- Big Brothers Big Sisters of Central Arizona, Scottsdale Mentoring – Presenter: Dorian Townsend

- Chrysalis Shelter for Victims of Domestic Violence, Inc., Transitional Housing Program and Crisis Shelter for Residents of Scottsdale – Presenter: Patricia Klahr
- Circle the City, Respite Care Center – Presenters: Sister Adele O’Sullivan and Karen Cawley
- Family Promise-Greater Phoenix, Emergency Shelter Program – Presenter: Lish Hammer
- Florence Crittenton Services of Arizona, Scottsdale Girls Ranch – Presenter: Kellie Warren
- Homeward Bound, Family Services for Scattered Sites – Presenter: Dawn Bogart
- Junior Achievement of Arizona, Inc., Financial Literacy Education for Yavapai Elementary School – Presenter: Erin Cornelius
- Save the Family Foundation of Arizona, Case Management and Adult Services – Presenter: Jenifer Hunt
- STARS (Scottsdale Training & Rehabilitation Services, Inc.), STARS’ Osborn Employment Services and Work Center – Presenter: Jennifer Dangremond
- Tempe Community Action Agency, Inc., Senior Action Program-Congregate Meals – Presenter: Stephen Sparks

CDBG Facilities:

- A New Leaf, Inc., The East Valley Men’s Center – Presenter: Torrie Taj
- Chrysalis Shelter for Victims of Domestic Violence, Inc., Transitional Housing Program – Presenter: Patricia Klahr
- City of Scottsdale Parks and Recreation, Adaptive Recreation Services Facility Rehabilitation – Presenters: Deanna Zuppan and Tim Barnard
- Family Promise-Greater Phoenix, Family Promise Energy Efficient AC Improvement Project – Presenter: Lish Hammer

**5. Public Hearing on Proposals Submitted for HOME Funding**

Three non-profit agencies presented their requests for funds and the Commission members asked follow-up questions as applicable. The agencies that presented were as follows:

- Affordable Rental Movement of Save the Family, ARM Acquisition and Rehabilitation – Presenters: Laura Skotnicki and Steve Langstaff
- Family Promise-Greater Phoenix, Acquisition/Rehab of Adjoining Property in South Scottsdale – Presenter: Ted Taylor
- Newtown Community Development Corporation, Scottsdale Community Land Trust Homeownership – Presenter: Allen Carlson

**6. Staff and Commission Updates**

There were no staff or Commission updates to report at this time.

7. **Open call to the Public (A.R.S. §38-431.02)**

No members of the public wished to address the Commission at this time.

8. **Adjournment** 4:15 p.m.

Vice-Chair Zubia moved to adjourn the meeting and Commissioner Weaver seconded the motion.

Respectfully Submitted,

Janie Wilkey  
Administrative Secretary

**\*Note: The Commission cannot discuss or vote on items not on the agenda, including items brought up as Staff and Commission updates, or public comments. If discussion or action by the Commission is needed, the item should be placed on a future agenda in compliance with the Arizona Open Meetings Law.**



**Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting 480-312-2673. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Human Services Administration Office at 480-312-2673 or the Human Services TDD line at 480-312-3606.**

**This information is available in an alternate format upon request.**